

RESPONSES TO INDUSTRY QUESTIONS – Question Set No. 4
PROTECTIVE SERVICES
RFP NNG12364774R

The purpose of the responses provided below is to clarify requirements of the solicitation and subsequent contract. They are not intended to amend the solicitation. All changes to the solicitation and attachments will be accomplished through the issuance of an amendment using the SF 30, Amendment of Solicitation/Modification of Contract.

Question 1: Reference Amendment 1, SOW paragraph 5.18, added, page 21 of 65; Industrial Security. “The contractor shall provide sufficient, trained, professional personnel, with a security clearance of TOP SECRET and TOP SECRET SCI to adequately support the Center’s Industrial Security Program, the NASA Headquarters Industrial Security Program. The Contractor shall manage security of SCI information to include classification, control and dissemination, SCI courier Card Program and the incoming/outgoing visit certification program. The Contractor shall also assist in review and oversight of the DD254 review process”. QUESTION: This added paragraph implies that the Contractor will be supplying TS cleared personnel to perform this function on this contract at both the Center and NASA HQ, is that a correct assumption?

Response 1: *There is no requirement under this contractor to perform work at NASA Headquarters.*

Question 2: The attached DD Form 254 provided in Amendment 1 only requires a Secret Facility Clearance. This seems to conflict with the requirement in paragraph 5.18 above. In order for the contractor to provide TS cleared personnel they must have a TS Facility clearance. See extract from DOD Classification Specification below:

A Guide for the Preparation of a DD Form 254 - DoD Contract Security Classification Specification (April 2011). The purpose of this document is to ensure government and industry-wide uniform application of the DD Form 254. Agency-specific guidance may also be available. DD Form 254 contains 17 items. Each item may have one or more boxes. Item 1. Clearance and Safeguarding. 1a. Facility Clearance (FCL) Required Insert the highest level of facility clearance required for the contractor to perform on the contract.

Is the required facility clearance a TS or Secret? Will this person be required to travel and courier classified material between the Center and NASA Headquarters?

Response 2: *The facility clearance required is at a “secret” level. There is no requirement for personnel to travel and courier classified material between the Center and NASA Headquarters. No “top secret” work will be performed. The Statement of Work,*

Attachment A, and the DD 254, Attachment M, will be revised in Amendment Three to remove "top secret" clearance requirements.

Question 3: Reference SOW Attachment A.1, paragraph a, Security Police Officer. Please clarify that all armed personnel (security officer; security police officer; Security police supervisor) are required to complete the NPSTA FAA 152 hour course. In the past security officers only required the SOFCC 80 course. Are we correct to assume that the SOFCC does not apply to any of the security officers under this contract?

Response 3: NASA GSFC's requirement is for the NPSTA FAA training (also see Attachment A.2). All armed personnel are required to complete this course.

Question 4: Please clarify the number of badging personnel needed at Goddard.

Response 4: As stated in SOW Section 5.7: "The Contractor shall staff and operate the ID Section from 7:00 a.m. through 5:00 p.m., Monday through Friday, except on federal holidays. " There are four (4) badging stations at the Reception Center in Greenbelt. It is at the offeror's discretion how it wants to staff this post as long as it is continuously staffed during the hours stated.

Question 5: REFERENCE: Q&A Set # 3 Question 2 response pertaining to WFF staffing at the "reception center". In the government's response the government indicated that there are three Badging stations at the reception center. Question: SOW Para 5.7 Identification Management subparagraph 5 indicates the contractor shall staff and operate the ID section from 7:00am to 5:00 PM Monday through Friday. SOW paragraph 10.3.1 Uniformed operations (Goddard) indicates that there is only a "reception desk" at Goddard unlike Wallops "reception center" and that it will be staffed 24X7. During the site visit we toured the Goddard "reception center " and there were four positions producing badges. Are these positions in addition to the reception desk and do they fill the requirement of SOW Paragraph 5.7?

Response 5: There are four positions producing badges. Those positions are not in addition to the reception desk and the four positions are where the requirement of SOW Paragraph 5.7 will be conducted.

Question 6: Per the latest Responses to Questions dated 5/10/12: **Question 29: If a vendor/contractor is providing a PPQ from OCONUS, will USG/NASA allow for PPQ to be mailed due to foreign postal systems – or can they be sent via electronic means (email)? Response 29: If PPQ refers to Past Performance Questionnaire, this solicitation does not have a requirement for Past Performance Questionnaires.** In the RFP (Page 55), 5.2.15 Past Performance Volume, we are directed to include PPQ's which leads me to believe there is potentially some wording confusion between PPQ and Past Performance and Reference Information. Please clarify.

Response 6: There is no requirement in this RFP for offerors to submit Past Performance Questionnaires (PPQs). PPQs are used when offeror's references are being asked to submit past performance information. This procurement is not utilizing PPQs. Instead, we are obtaining past performance information through the use of Exhibit 1, Past Performance and Reference Information, which is to be completed by the offeror. Please refer to RFP Part 5.2.15 concerning the past performance volume instructions and RFP Part 5.3.3 concerning past performance evaluation.
